

Canadian County Excise Board Meeting
September 22, 2020

Notice of the meeting and agenda was posted at 10:00am on September 16, 2020 at the Canadian County Courthouse, 201 N. Choctaw Ave., El Reno, OK 73036, according to the provisions of 25 O.S. § 301-314.

The Canadian County Excise Board met at 9:15am in the Public Meeting Room. Those members present were Lynda Ramsey, Karl Mengers and Deborah Harrison. A quorum was present.

Member Ramsey called the meeting to order.

Harrison moved, seconded by Mengers to approve the August 25, 2020 meeting minutes. Upon roll call: Ramsey, yes; Mengers, yes; Harrison. The motion passed 3-0.

Harrison moved, seconded by Ramsey to approve the 2021 Holiday Schedule authorizing the closure of Canadian County Offices as authorized by O.S. 19 § 350 and O.S. 25 § 82.1. Upon roll call: Ramsey, yes; Mengers, yes; Harrison, yes. The motion passed 3-0.

Ramsey moved, seconded by Harrison to approve the Appropriations. Upon roll call: Ramsey, yes; Mengers, yes; Harrison, yes. The motion passed 3-0.

APPROPRIATIONS:

TO	FROM	AMOUNT
County Unrestricted Highway – Dist. #1,2,3	Blue Shark Acquisition LLC	\$1,000.00
County Unrestricted Highway – District #1	Marc Hader	\$8.40
County Unrestricted Highway – District #1	BOK Financial	\$34,545.00
Free Fair	Depository	\$2,275.00
Juvenile Detention – Contracts	Depository	\$827.25
Juvenile Detention – Contracts	Depository	\$1,141.72
Sheriff Service Fee	State of Oklahoma – DOC	\$9,747.00
Sheriff Service Fee	US Treasury – Federal Grant	\$1,169.28
County General – Free Fair	ACCO	\$8,200.00
County Unrestricted Highway – Dist. #1,2,3	Blue Shark Acquisition	\$1,000.00
County Unrestricted Highway – Dist. #1,2,3	Blue Shark Acquisition	\$1,000.00
County Unrestricted Highway – District #1	State of Oklahoma	\$10,402.28
County Unrestricted Highway – District #1	State of Oklahoma	\$50,040.37
County Unrestricted Highway – District #2	District Attorney	\$74.00
Free Fair	Depository – Fees	\$2,275.00
Juvenile Detention – Contracts	Depository	\$410.00
Juvenile Detention – Contracts	Depository	\$600.00
Sheriff Service Fee	State of Oklahoma	\$536.88
Sheriff Service Fee	August Apportionment	\$100.00
Sheriff Service Fee	Depository	\$117,592.72
Sheriff Service Fee	US Treasury	\$1,169.28
Treasurer Mortgage Fees	August Apportionment	\$5,390.00
Treasurer Resale	August Apportionment	\$76,386.56
County Unrestricted Highway – District #1	Cash – Reimbursement	\$.50
Assessor Revolving Fee	Depository	\$288.00
County Clerk Lien Fee	August Apportionment	\$10,637.54
County Clerk RM & Preservation	August Apportionment	\$39,430.00

Court Clerk RM & Preservation	August Apportionment	\$4,655.50
Court Clerk Revolving	August Apportionment	\$8,698.01
Donations – Sheriff	Devon Energy Services LP	\$500.00
Juvenile Detention – Contracts	Depository	\$839.48
Juvenile Detention – Contracts	Depository	\$251.70
Juvenile Detention – Contracts	Depository	\$456.76
Juvenile Detention – Sales Tax	Depository	\$42,298.61
Law Library	Depository	\$3,568.03
Sheriff Service Fee	Depository	\$31,464.01
County Unrestricted Highway – Dist. #1,2,3	OTC	\$636,579.55
County Unrestricted Highway – District #1	Depository	\$42.00
CBRI	OTC	\$28,391.58
District Attorney – Bogus Check	Depository	\$6,169.00
District Attorney – Restitution & Diversion	Depository	\$230.00
District Attorney – Supervision Fees	Depository	\$110.00
Free Fair	Excess Use Tax	\$44,816.00
Juvenile Detention – Contracts	Depository	\$36,071.60
Juvenile Detention – Contracts	Depository	\$65.00
Juvenile Detention – Contracts	Depository	\$1,210.33
Juvenile Detention – Sales Tax	OTC	\$569,275.12
Sheriff Training	Reimbursement of Expenditures	\$450.00
Use Tax – Free Fair Improvements	OTC	\$107,400.00

Void appropriation from August 10, 2020 (the funds were from FY2020 and should not have been appropriated in the new fiscal year)

TO	FROM	AMOUNT
County General – Election Board	State of Oklahoma – CARES	\$8,122.22

The Board reviewed the following Transfers of Appropriations:

TRANSFERS OF APPROPRIATIONS:

FROM	TO	AMOUNT
County General – Fair – Maintenance and Operation	County General – Fair – Capital Outlay	\$1,000.00
County Unrestricted Highway – District #2 – Part Time Help	County Unrestricted Highway – District #2 – Rentals and Leases	\$149,020.33
County Unrestricted Highway – District #3 – Maintenance and Operation – FY2020	County Unrestricted Highway – District #3 – Maintenance and Operation – FY2021	\$300.00
County General – Election Board – Maintenance and Operation	County General – Election Board – Capital Outlay	\$3,400.00
Bogus Check Fee – Personal Services	Bogus Check Fee – Maintenance and Operation	\$10,000.00
Free Fair – Maintenance and Operation	Free Fair – Part Time Help	\$4,000.00
Juvenile Detention – Sales Tax – Reserves	Juvenile Detention – Sales Tax – Maintenance and Operation	\$29,771.42

Mengers moved, seconded by Ramsey to approve the correction to transfers of appropriations. Upon roll call: Ramsey, yes; Mengers, yes. The motion passed 2-0.

FROM	TO	AMOUNT
DA Supervision Fees – Capital Outlay	DA State – Capital Outlay	\$750.00

Mengers moved, seconded by Harrison to approve the FY2021 Estimate of Needs for the following entities:

- Board of County Health
- Banner Public Schools
- Calumet Public Schools
- Darlington Public Schools
- El Reno Public Schools
- Maple Public Schools
- Mustang Public Schools
- Piedmont Public Schools
- Riverside Public Schools
- Union City Public Schools
- Yukon Public Schools
- City of Yukon
- Town of Calumet
- Richland Rural Fire Protection District

Upon roll call: Ramsey, yes; Mengers, yes; Harrison, yes. The motion passed 3-0.

At 10:36am, Ramsey recessed the meeting.

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At 10:39am, Ramsey reconvened the meeting.

The Excise Board, County Commissioners, County Officers and Department Heads discussed the FY2021 General Fund Budget. The estimate of revenue is \$31,984,705.00. The updated budget surplus to be balanced is \$1,346,705.00 which includes the following:

- \$50.00 per month increase to the county deferred comp 401a, for a total of \$150.00 per month.
- \$15.00 per month increase to the benefit allowance beginning January. Previous amount was \$735.00, new amount will be \$750.00. (Unless you opt out). This will help to offset any increases to the employee's health insurance premiums.
- \$100.00 per month increase to the family coverage for the benefit allowance tier structure.

	<u>2020</u>	<u>2021</u>
• Member + Child	\$275.00	\$375.00
• Member + Spouse	\$275.00	\$375.00
• Member + Spouse + Child	\$300.00	\$400.00
• Member + Spouse + Children	\$350.00	\$450.00
• Member + Children	\$325.00	\$425.00
- Pay off the balance of the Jail Construction Loan payment in the amount of \$1,706,362.81.
- \$104,000.00 increase for the Property/Liability deductible fund reimbursement account which will be identified by the respected office.
- 3% merit raise increase to each officer's budget to be distributed at the discretion of the officer.
- Balance of uncommitted funds to be placed in the Capital Improvement Projects line item under General Government.

Commissioner David Anderson presented an additional proposed revision to the estimates of need as follows:

- \$94,195.00 to be added to the General Fund Estimate of Needs to help fund the Family Justice Center Project.

The revisions to the estimates of need from the August 25, 2020 meeting and the proposed revisions presented today resulted in a balanced total budget of \$31,984,705.00.

The BOCC directed the County Clerk to forward the balanced estimate of need budget for FY2021 to the budget maker.

There was no new business.

There being no further business before the Board, Chairman Ramsey adjourned the meeting at 11:44am.

Sherry Murray, County Clerk and Secretary to the Board

(SEAL)